

POCKLINGTON TOWN COUNCIL
MINUTES

Meeting of the Town Council
Meeting Room Old Courthouse George Street Pocklington
Wednesday 14 June 2017 at 7pm

Present: Councillors Sykes (chairman), Cooper, Green, Hodgson, Hutchinson, Jones, Perry, Ratcliffe, Sinton, Spademan, West and Winterton.

Attending: 5 members of the public and Gordon Scaife - Town Clerk.

Before the start of the meeting the declarations of office were read and signed by Town Mayor Cllr David Sykes and by the Deputy Mayor Dean Hodgson

Alan Spademan led the council in prayers before the meeting started.

1. Notice of meeting. Cllr Hodgson proposed the notice of the meeting 2nd Cllr Green and agreed.
2. To accept apologies for absence. No apologies were received.
3. Declarations of interest. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllrs Sinton and Spademan declared a personal interest in item 11.

4. Consider suspending the meeting to allow an opportunity for person(s) or groups to address the council for a total period of up to 15 minutes and to receive an update from our East Riding of Yorkshire Ward Councillors.

Simon Hudson from the Soapy Group gave a presentation to the Council about the new Love Pocklington initiative. Simon gave a brief history of how Love Pocklington came into being and what the concept is. Simon and his company worked in partnership with the Town Council on the Tour de Yorkshire. They organised our merchandise flags, banners and bang bang sticks and the stage screen and events for the day. This left the council to concentrate on dressing the route and the management of the day. The Tour de Yorkshire event created a good buzz in the town and encouraged the businesses to collaborate rather than compete.

In the run up to the day the council's Facebook page was used to give information to visitors and residents and interaction on the page went to 20,000. Soapy group managed this for the town council and helped us to get a larger reach well beyond the town.

The Love Pocklington scheme is for businesses to buy into. It provides a website to advertise the businesses and enables them to put offers and discounts on. A local loyalty card is to be launched in the YO42 area with reach into Wilberfoss and Fangfoss. The loyalty card will encourage local people to shop locally in the town will receive an email every two months with What's on, latest discounts and offers from businesses.

A loyalty card for visitors will be introduced for local accommodation providers to encourage visitors to spend time and money in local businesses.

The Local Pocklington website will promote what is going on in the town.

The costs for businesses to join are £100 set up and then a monthly subscription of between £15 and £50 depending on the level there is a bronze, silver and gold levels of subscription. Soapy group are running this as a non-profit making venture with any profits ploughed back into the town through events. A part-time member of staff will be employed to run the scheme.

Cllr Jones asked if the Love Pocklington website would mean that the business section of the town council's website would no longer be needed. The town council website will still be there as it lists local businesses.

Cllr Sykes thanked Simon for the presentation.

5. Consider continuing the meeting. Cllr Hodgson proposed continuing the meeting 2nd Cllr Spademan and agreed.
6. To confirm the minutes of the Extraordinary Town Council meeting held on 7th June 2017. An amendment to the minutes was made at minute 1 page 91 Cllr Jones had seconded the notice of meeting. The minutes were proposed with this amendment by Cllr West and 2nd by Cllr Ratcliffe and agreed.
7. To report matters arising from these minutes not on the agenda for information only.

There were no matters arising from the minutes..

8. To receive financial statement of
 - a) Pocklington Town Council and agree payments.

Cllr Winterton proposed the below payments to be authorised 2nd Cllr Hodgson and agreed

POCKLINGTON TOWN COUNCIL				14/06/2017		
		Date	Code	Payee	Detail	Amount
68	DD	09.06.17	4032	Be Fuelcards	Fuel	£ 1.34
69	102639	12.05.17	4009	CiLCA	Training Gordon	£ 250.00
70	BP	15.06.17	4045	123 Reg	NDP Website TM	£ 59.88
71	BP	15.06.17	4208	Wolds Gliding Club	Wine for 102 Squadron reunion	£ 180.00
72	BP	15.06.17	4039	DMH Solutions	Risk Assessment software	£ 132.00
73	DD	18.05.17	4205	Plusnet	Broadband	£ 18.00
74	BP	15.06.17	4042	Peter Winn Tyres	Tyre Tube	£ 18.00
75	BP	15.06.17	4208	G K Beulah & Co Ltd	Plaques and scrolls	£ 127.92
76	BP	15.06.17	4013	Woldtech Ltd	Photocopier maintenance	£ 171.67
77	102640	19.05.17	4020	Pocklington Lions	Mayors charity donation	£ 4,500.00
78	102641	19.05.17	4202	Pocklington RUFC	Sports award	£ 1,000.00
79	BP	19.05.17	various	Gordon Scaife	expenses	£ 114.11
80	BP	25.05.17	4100	David Sykes	Mayoral expenses	£ 2,000.00
81	BP	15.06.17	4037	York Landscapes	Cemetery Grass Cutting	£ 936.00
82	BP	15.06.17	4037	K J Falkingham	Tools	£ 52.16
83	BP	15.06.17	4037	Hagrapat	Car park resurfacing	£ 3,000.00
84	BP	25.05.17	4208	NEXT	Vouchers for gift (DS)	£ 25.00
85	BP	25.05.17	4023	HSE	HSE Posters (GS)	£ 39.60
86	BP	15.06.17	4008	ERNLLCA	Councillor training x 3	£ 405.00
87	BP	15.06.17	4207	Pear Technology	Mapping software	£ 2,760.00
88	BP	15.06.17	4208	Fresh Food Deli	Catering mayormaking	£ 350.00
89	TFR	30.05.17	4020	Mayors Charity	transfer stall payments	£ 125.00
90	BP	30.05.17	4002	J Farmer	May salary	
91	BP	30.05.17	4005	J Bielby	May salary	
92	BP	30.05.17	4004	L Skelding	May salary	
93	BP	30.05.17	4001	G Scaife	May salary	
94	BP	30.05.17	4017	C Heald	May salary	
95	BP	31.05.17	various	HMRC	May Tax and NI	£ 1,180.36
96	BP	15.06.17	4201	Streetmaster	Bench for All Saints	£ 712.80
97	BP	15.06.17	4036	Cumbria Clock Company	All Saints clock maintenance	£ 168.00

98	DD	04.04.17	4003	NEST	Pensions	£ 109.42
99	DD	03.05.17	4003	NEST	Pensions	£ 107.31
100	DD	12.05.17	4032	Be Fuelcards	Fuel	£ 11.09
101	DD	05.05.17	4032	Be Fuelcards	Fuel	£ 68.95
102	DD	31.05.17	4021	Daisy Communications	Phones & Broadband	£ 95.29
103	DD	01.07.17	4021	Daisy Communications	Phones & Broadband inc set up	£ 300.59
104	BP	15.06.17	4037	Wolds Engineering	Nuts and washers	£ 7.49
105	BP	15.06.17	4208	Martin Williams	Technician Mayor making PAC	£ 55.00
106	BP		4208	Ian Gillon	Summer fair band	£ 250.00
107	BP	15.06.17	4037	Earth Anchors	Bench fixings churchyard	£ 63.54
108	102642	07.06.17	various	Cash	Petty Cash	£ 99.75
109		15.06.17	4020	Holly Usher	102 sqd dinner tickets x 3	£ 60.00
110	DD	23.06.17	4026	HSBC	Bank charges	£ 55.00
111	DD		4205	VSS	CCTV May	£ 90.00
112	DD	15.06.17	4021	Daisy Communications	mobile phone	£ 8.40
113	BP	15.06.17	4203	Reighton Nursery	Summer planting (GS)	£ 37.30
114	BP	15.06.17	4057	Richard Dixon	Internal Audit	£ 751.15
115	BP	15.06.17	4205	Cyberglide	IT support	£ 35.00
116	102644	15.06.17	4208	Royal British Legion	8 x Poppy Wreaths	£ 160.00
117	BP	15.06.17	4208	Club Class	Steps for summer fair	£ 196.80
118	DD	20.06.17	4015	CNG	Gas supply courthouse	£ 38.81
119	BP	15.06.17	4037	Travis Perkins	Redwood timber	£ 25.00
120	BP	15.06.17	4037	Travis Perkins	Screwdriver bit set	£ 25.92
121	BP	15.06.17	4036	Travis Perkins	PTFE Tape and Mcalpine connector PAC	£ 9.26
122	BP	15.06.17	4057	RBS	End of year accounts	£ 642.06
123	102643	15.06.17	4208	Jerome Remblance	Performance Mayor Making	£ 100.00
124	102645	15.06.17	4039	Hayton Service Station	New van	£ 4,500.00
125	BP	15.06.17	4037	York Landscapes	Soil removal cemetery	£ 2,820.00
126	BP	15.06.17	4037	York Landscapes	Crass cutting cemetery	£ 1,032.00
127	BP	15.06.17	4203	Reighton Nursery	Plants for baskets	£ 75.60
					Totals	£ 30,157.57
					Grand total	£ 36,098.26

- b) Consider the bank statements and agree payments from Pocklington Arts Centre. Cllr Winterton proposed the statements and the below payments be authorised 2nd Cllr Hodgson and agreed those that had been received.

POCKLINGTON ARTS CENTRE					
14/06/2017					
		Date Paid	Payee	Detail	Amount
106	BP	12.05.17	Mrs P Thompson	Exhibition sales	£ 176.00
107	BP	12.05.17	Universal	Fee	£108.00
108	BP	12.05.17	Eden Farm Hulley's	Confectionery	£ 214.74
109	BP	12.05.17	Trafalgar Releasing	Fee	£ 1,032.65
110	BP	12.05.17	Justin Currie	Fee	£ 3,120.00
111	BP	12.05.17	Jim Pybus	Advertising	£ 198.00
112	BP	12.05.17	Joynsons	Catering equipment	£ 263.94

113	BP	12.05.17	GT Graphics	tickets	£ 12.00
114	BP	12.05.17	Walt Disney	Fee	£ 1,028.80
115	BP	12.05.17	JSS Audio	Technician work	£ 150.00
116	BP	12.05.17	JSS Audio	Technician work	£ 216.00
117	BP	12.05.17	Baton Productions Limited	Fee	£ 4,080.00
118	BP	12.05.17	Premier Business Supplies	Cleaning materials	£ 53.82
119	BP	12.05.17	Keith Hukin	Technician work	£ 90.00
120	BP	12.05.17	Viking	Stamps	£ 56.00
121	BP	12.05.17	W & C Forth	Stationery	£ 60.20
122	BP	12.05.17	Half Moon Brewery	Bar supplies	£ 163.20
123	BP	12.05.17	GT Graphics	Advertising	£ 322.00
124	BP	16.05.17	Local Link	Leaflet Delivery	£ 369.97
125	BP	16.05.17	Local Link	Leaflet Delivery	£ 341.52
126	BP	16.05.17	ERYC	Gaming licence (LS)	£ 20.00
127	BP	18.05.17	Co-op	Milk (JD)	£ 1.54
128	BP	18.05.17	Co-op	Ice cubes (JD)	£ 3.87
129	BP	18.05.17	Co-op	Catering supplies (JD)	£ 5.05
130	BP	18.05.17	Q-Park	Parking (JD)	£ 12.50
131	BP	18.05.17	Arkwrights	Key cutting (JD)	£ 15.00
132	BP	18.05.17	Hull City Council	Parking (JD)	£ 2.70
133	BP	18.05.17	Co-op	Catering supplies (JD)	£ 6.88
134	BP	18.05.17	Co-op	Catering and batteries (JD)	£ 19.10
135	BP	18.05.17	Sainsburys	Catering supplies (JD)	£ 14.79
136	BP	18.05.17	Diplomats of Sound	Fee	£ 850.00
137	BP	22.05.17	Premier Business Supplies	Cleaning materials	£ 54.72
138	BP	22.05.17	K J Falkingham	Caretaking supplies	£ 17.88
139	BP	22.05.17	Warner Brothers	Fee	£ 161.00
140	BP	22.05.17	Warner Brothers	Fee	£ 120.00
141	BP	22.05.17	JSS Audio	Technician fee	£ 84.00
142	BP	22.05.17	JSS Audio	Technician fee	£ 420.00
143	BP	22.05.17	GT Graphics	Leaflets	£ 16.00
144	BP	22.05.17	Yorkshire Water	PAC supply	£ 170.89
145	BP	22.05.17	Viking	Stationery supplies	£ 59.98
146	BP	22.05.17	Keith Hukin	Technician fee	£ 60.00
147	BP	22.05.17	Reform Theatre Company	Fee	£ 400.00
148	BP	22.05.17	Terry Herbert	Bar supplies	£ 2,686.85
149	BP	22.05.17	Brass Castle	Bar supplies	£ 474.92
150	BP	22.05.17	Feathers Hotel	Room hire	£ 55.00
151	BP	22.05.17	Feathers Hotel	Room hire	£ 72.00
152	BP	22.05.17	Feathers Hotel	Room hire	£ 72.00
153	BP	22.05.17	Feathers Hotel	Room hire	£ 55.00
154	BP	22.05.17	Feathers Hotel	Room hire	£ 72.00
155	BP	22.05.17	Feathers Hotel	Room hire	£ 55.00
156	BP	22.05.17	More2Screen	Fee	£ 1,214.40

157	BP	31.05.17	Joe Wheatley	Technician work	£ 70.00
158	BP	31.05.17	Lionsgate	Fee	£ 199.22
159	BP	31.05.17	Keith Hukin	Technician work	£ 155.00
160	BP	31.05.17	Sainsburys	Artist catering (CS)	£ 6.95
161	BP	31.05.17	Aldi	Artist catering (CS)	£ 20.28
162	BP	31.05.17	Terry Herbert	Wine	£ 196.70
163	BP	31.05.17	GT Graphics	Advertising posters	£ 384.00
164	BP	31.05.17	Pivovar	Bar supplies	£ 229.39
165	BP	31.05.17	POS Yorkshire	Fee	£ 158.40
166	BP	31.05.17	Paper and Iron Booking Co	Fee (JD)	£ 100.00
167	BP	31.05.17	Ranagri	Fee	£ 50.00
168	BP	31.05.17	J Duffy	May salary	
169	BP	31.05.17	T Stalker	May salary	
170	BP	31.05.17	N Rudsdale	May salary	
171	BP	31.05.17	P Jennings	May salary	
172	BP	31.05.17	G Waite	May salary	
173	BP	31.05.17	C Heald	May salary	
174	BP	31.05.17	L Robinson	May salary	
175	BP	31.05.17	C Watson	May salary	
176	BP	31.05.17	D Holden	May salary	
177	BP	31.05.17	HMRC	May tax and NI	£ 550.52
178	BP	05.06.17	Facebook	Advertising (JD)	£ 171.20
179	BP	05.06.17	Mike Gledhill	Fee	£ 80.00
180	BP	05.06.17	P Edwards	Exhibition sales	£ 90.00
181	BP	13.06.17	Pivovar	Bar supplies	£ 222.55
182	BP	13.06.17	JSS Audio	Technician work	£ 360.00
183	BP	13.06.17	JSS Audio	Technician work	£ 90.00
184	BP	13.06.17	JSS Audio	Technician work	£ 360.00
185	BP	13.06.17	JSS Audio	Technician work	£ 72.00
186	BP	13.06.17	K J Falkingham	Caretaking supplies	£ 18.29
187	BP	13.06.17	Country Gas	Cellar gas	£ 10.74
188	BP	13.06.17	ERYC	Waste collection	£ 970.72
189	BP	13.06.17	Brass Castle	Bar supplies	£ 149.39
190	BP	13.06.17	Joe Wheatley	Technician work	£ 75.00
191	BP	13.06.17	A B Electrical	Bulbs	£ 8.84
192	BP	13.06.17	W and C Forth	Stationery	£ 72.16
193	BP	13.06.17	G T Graphics	Posters	£ 12.00
194	BP	13.06.17	G T Graphics	Leaflets	£ 25.00
195	BP	13.06.17	Fly Signs	Banner graphics	£ 225.00
196	BP	13.06.17	Red Ladder Theatre	Fee	£ 900.00
				Sub total	£ 25,363.26
				Grand Total	£ 29,019.56

9. To agree the list of burials. Cllr Jones proposed the interment of the body of Francis Kenneth Durkin and the memorials for Sue Bethell and George Michael Stubbins 2nd Cllr Ratcliffe and agreed.

10. To consider the grant applications from Pocklington Chrysanthemum Society and Ebor Vale Riding for the Disabled.

Cllr Jones proposed that a grant of £100 be awarded to the Pocklington Chrysanthemum Society towards the costs of running their annual show 2nd Cllr Hutchinson and agreed.

Councillors have requested more information about the Ebor Vale Riding for the Disabled as we need to know how many members they have in Pocklington. The grant funding can only be used for projects within the parish or projects outside the parish boundary that benefit residents who live in the parish.

11. To consider and agree the response to the outline planning application 17/01494/STOUT outline erection of a prison complex with associated perimeter fencing and access, parking, landscaping and infrastructure (access and scale to be considered) land to the West of HMP Full Sutton, Moor Lane, Full Sutton, YO41 1PS

There was a discussion of the application both the negative impact it could have on Pocklington in terms of increased traffic and demand for housing and the positive impact of creating more jobs in the area.

Cllr Green proposed that the application be objected to based on the material considerations in correspondence item 34 from Full Sutton and Skirpenbeck Parish Council 2nd Cllr Hodgson. The vote was 10 in favour one abstention and one against. The motion was carried the clerk will put in the objection.

12. Consider and agree the Social Media Policy for the Council.

There was a discussion about the social media policy and the one sent out was considered not be workable. The Clerk will send out some others for consideration.

The policy was considered following the recent report received from the Standard's Board concerning a complaint made against Cllr Cooper. Cllr Cooper reported that he may have tiptoed over the line and apology was given, Cllr Strangeway got hold of it and put in a vexatious complaint to the Standards Board. Stan Tindale said I had not upset him, and has also publicly said he will not accept an apology. All this was given to the Standards Board and oddly they still suggest I apologise.

Town Council discussed and the consensus was that there was no case to answer.

Cllr Cooper commented on the effective role of the Standards Board saying "That is would appear this odd decision is once again proof that the when ERYC councilors push the boundaries efforts are made to diminish the impact on that councilor, yet when a Town or Parish councilor is sited in a complaint the full weight of ERYC SB is moved against them, which as we are volunteers without protection or support from Democratic Services is vastly unfair

13. Consider and agree any actions from the Clerk's Report.

The written report was submitted.

Gladman Appeal – David Hickling has been appointed to undertake our case work for the forthcoming appeal into the Gladman Developments Planning Application for land off The Balk, Pocklington. David has produced the statement of case which has been submitted by the clerk to the Planning Inspectorate. The date for the appeal inquiry is set for 8th August at County Hall, Beverley and is expected to run for 4 -5 days. The inquiry is open to the public.

Council Van – The van was involved in an accident whilst being driven along London Street. A driver pulled out of Union Street and collided with the passenger side. John our handyman is fine but the van has been assessed and written off. The other driver has admitted liability and the matter is being dealt with by our insurance company. A new van has been purchased and is on the road following agreement being reached with our insurers.

Logos were about to be printed and put on the old van, the logo company have been instructed not to print as the new van is a different make and model.

Gym equipment – The grant application for the outdoor gym equipment has been unsuccessful. The clerk is looking into other possible funding sources for the equipment.

Neighbourhood Development Plan – Progress is being made by the Neighbourhood Development Plan Group. The NDP group and the council will be appointing specialist consultants to undertake work to write the plan and consult with the public. A grant to support this work will be sought from the Central Government fund for Neighbourhood Plans managed by Locality. The clerk will submit the bid.

Inspections – Inspections have been carried out and a full report on our land holdings and assets will be presented to the next Lands and Property meeting which is on 28 June.

Repairs and Maintenance – The clerk reported that repairs have been ordered for the gate at Broadmanor Play Park and the for two replacement flat swings for Victoria Road these are due to be fitted by the end of June.

The car park at West Green has been resurfaced and the post and rail fence will be repaired shortly.

The mound of soil in the cemetery has been removed and an area of rough ground has been smoothed out. The mound of soil is what is left from the burials.

The summer bedding is now in.

14. Correspondence has per list.

Item 6. NALC World War I commemorations. National Association of Local Councils has written to all Parish and Town Councils asking that beacons are lit on the 11/11/18 to mark the end of the war. Cllr Cooper undertook a project to research the World War I fallen heroes. The Local History Society are planning to produce a book based on the fallen heroes research which will be available in November 2018. All Saints Church are planning a major flower festival which is a church/civic event. The event is being organised in conjunction with Andrew Grisewood and his team. Andrew is a world renowned florist. There is a meeting on the 12th July with the Church which the mayor and clerk will attend.

Item 8. Donation of Horse Chestnut for West Green. The clerk to write and thank the donor for the tree which can be planted on West Green.

Items 11,14 and 27 correspondence with the British Legion about the Remembrance Day parade. The legion in Pocklington are asking if the Town Council could take over some of the administration for the parade. This includes doing the road closure application to East Riding and inviting the Civic dignitaries to the parade. Councillors expressed concern that this will increase the work load of the staff at an already busy time of the year. A meeting is to be arranged with the Pocklington Branch of the Royal British Legion to discuss what help we can offer.

Item 36. Road safety issue on the Pavement. Councillors asked that East Riding look at the possibility of extending double yellow lines to try to avoid lorries mounting the Pavement on The Pavement by the Pet Store and Becky McKenzie's.

15. Receive and consider accepting minutes from Policy and Resources 24/5/2017, Mayor Making 19/05/2017 and the draft minutes for the Town Meeting held on 26/4/2017.

Cllr Hodgson proposed that the minutes from Policy and Resources held on 24/5/2017 be accepted as a true record for the meeting 2nd Cllr Ratcliffe and agreed.

Cllr West proposed the minutes from Mayor Making held on 19th May be accepted 2nd Cllr Hodgson and agreed.

Cllr Spademan proposed that the draft minutes from the town meeting be accepted 2nd Cllr Cooper and agreed.

16. Receive reports from any other meetings Gateway etc.

Cllr Sykes reported the following activities and events he has attended as Mayor

Saturday 13th May – Community Award Ceremony and Photography Exhibition

Monday 15th May meeting with David Hickling re Gladman Appeal

Saturday 4th June – Humberside and South Yorkshire Army Cadet Force Presentation Day in Drifffield

Monday 5th June meeting with NDP ground and Richard Wood (Planning Consultant) for the Neighbourhood Development Plan.

Cllr Green attended a meeting with Phil Gillbank about the archaeological artefacts at the Treasure House in Beverley with Nial Adams about exhibiting the artefacts and storing them in Beverley. Nial is the museum manager for East Riding of Yorkshire Council. Nial is more enthusiastic about keeping the artefacts.

Cllr West has attended a meeting with the allotment association.

Cllr Ratcliffe reported on the progress of the HLF project at Burnby Hall Gardens. Cllr Ratcliffe and Rachel Mort the project officer are working on a schools outreach project to create suitcases for each continent visited by Major Stewart. The cases will contain artefacts collected by Major Stewart on his world travels. The newly refurbished potting shed, aviary and summer house are to be opened by Mayor David Sykes on Thursday 15 June at 7 pm.

The meeting closed at 8.23 pm.